



**Aajeevika**

Jharkhand State Livelihood Promotion Society  
(Under the aegis of Rural Development Department, Govt. of Jharkhand)  
District Mission Management unit  
Raja Bangla, Behind Axis Bank, Main Road, Giridih-815301, Jharkhand  
Phone No.06532-250781, Email- [giridih@jslps.in](mailto:giridih@jslps.in), Website – [www.jslps.org](http://www.jslps.org)

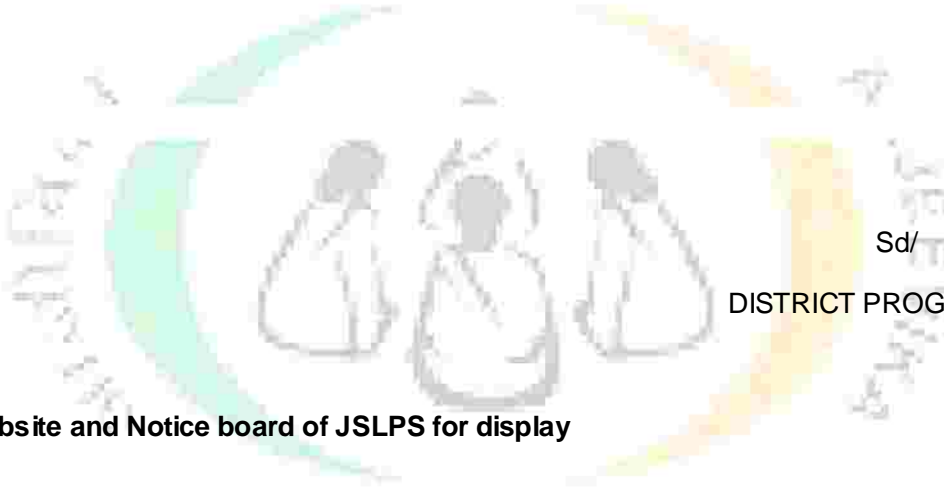


Letter No: JSLPS/DMMU/GIRIDIH/ADMIN/ 181 /2017-18

Date: 23.11.2017

## Notice Inviting Tender under Limited Tendering Method

Sealed tenders are invited from different Reputed Agency/ Dealer/ Manufacturer having Valid GST Number for providing office Furniture. The Term “Office furniture” means any type of furniture which is needed to conduct work efficiently and it consists of “Chairs, Table, desks, cabinets, lockers etc”. Furniture can be made of wood, metal, plastic, and fib eglass. The detailed terms & conditions are available at Website of JSLPS i.e. [www.jslps.org](http://www.jslps.org) and Notice board of DMMU Giridih for display. Interested firms may submit their tender super-scribing as **“Tender for supply of Office Furniture”** to the undersigned on or before 15:00 P.M on 14.12.2017. The undersigned shall have the right of rejecting all or any of the tenders without assigning any reasons thereof.



Sd/

DISTRICT PROGRAM MANAGER

**Copy to: Website and Notice board of JSLPS for display**



**Aajeevika**

Jharkhand State Livelihood Promotion Society  
(Under the aegis of Rural Development Department, Govt. of Jharkhand)  
District Mission Management unit  
Raja Bangla, Behind Axis Bank, Main Road, Giridih-815301, Jharkhand  
Phone No.06532-250781, Email- [giridih@jslps.in](mailto:giridih@jslps.in), Website – [www.jslps.org](http://www.jslps.org)



## **TERMS AND CONDITIONS**

1. The tender shall be for the full quantity of all item( ) as described in the package mentioned in the schedule of requirement in **Annexure-I**. The format for price bid is specified in **Annexure- II**, which should be used at the time of submission of tender. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
2. The quoted rates shall include the excise duty and the bidder's cost towards insurance, packing & forwarding, transportation and delivery charges to DMMU, Giridih Office.
3. GST should be clearly mentioned separately in terms of percentage in the price sheet.
4. Each bidder shall submit only one bid for package , alternative bid or any conditional offer shall not be accepted.
5. The rates quoted by the bidders shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
6. The Prices shall be quoted in Indian Rupees only.
7. Any amendments for this tender will be published in the website and notice board of JSLPS. The suppliers may refer/visit to the website/notice board of jslps on regular interval for any amendment and submit the tender accordingly.
8. Evaluation will be made package wise and the lowest evaluated responsive package price shall be taken into consideration.
9. Normal commercial warranty/guarantee shall be applicable as per manufacturer policy or higher.
10. Tenders shall remain valid for a period not less than **45 days** from the date of opening of the bid or from the last date specified in the tender.
11. The delivery should be completed within 10-15 days from the date of receipt of the purchase order. The order will be placed in a phased manner depending on the requirement.
12. Any delay by the supplier in the delivery of the items shall render the supplier liable to be charged liquidated damages @ 0.5% per week or part thereof subject to a maximum of 10% of purchase order value which will be deducted from the payment due.



**13. Eligibility criteria:**

- a) Copy of GST Registration Certificate.
- b) Rate should be quoted as per the format for the full quantity of all items as mentioned in the schedule of requirement.
- c) Tender should be properly signed and stamped.
- d) Confirm to the terms and conditions and specifications of the items.
- e) Single price for each item.
- f) Alternative offer shall not be accepted.
- g) Firm should have own furniture shop

14. The bid will liable to be rejected if any of the above conditions is not complied with.

**15. Issue of Purchase Order.**

The Purchase Order will be placed to the selected bidder whose bids has been determined to be substantially responsive and who has offered the lowest evaluated price. The terms of the accepted offer shall be incorporated in the purchase order.

16. The quantity mentioned may be varied at the time of procurement depending upon the requirement.

17. Payment shall be made after delivery and acceptance of the goods according to the supply order in support of production of bills, warranty certificate etc.

18. Any efforts by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.

19. The tender will be opened in the conference hall of DMMU, Giridih at 15:30 PM on the last date specified for submission of tender in presence of the bidders or their representatives.

20. Notwithstanding the above, the purchaser reserves the right to accept or reject any bid(s) and to cancel the bidding process at any time prior to the issue of Purchase Order.

21. Any legal dispute arising out of this is subject to Giridih jurisdiction only.

\*\*\*\*\*



**Annexure-I**

| S.N<br>O | ITEM            | DESCRIPTION   | QTY. |
|----------|-----------------|---|------|
| 1        | TABLE           | Director Table Size: (L) 2200mm X (D) 1800mm X (H) 760mm AN L-Shape sleek Veneer table top coupled with a kingly stature this desk means business. Sturdy board construction coupled with archly textured Veneer adds to its overall style. The front has an added leatherette panel with liner stitching for added style. The desk is fitted with a fixed runner on the left for an alcove space for filing while having a mobile chest of drawers with 3 drawers.   | 1    |
| 2        | EXECUTIVE CHAIR | Director High Back Full Leather Chair Size: (W)650mm X (D)480mm X (H)1300mm Meet the Alpha, the prized office chair amongst them all. True to its name, the Alpha is a leader standing tall in this High Back variant with a chrome vaulted base and sleek chrome armrests. The chair boasts of a padded headrest along with the back, cushions and armrest panels are upholstered in Burgundy Leather for a premium look and feel. Synchrony Locking Mechanism.  | 1    |
| 3        | TABLE           | Executive Table Size :( L) 1500MM x (W) 1500MM x (H) 750MM Dreary office days are a thing of the past with the office table. Clean lines combined with premium sturdy board finished in Wedge, this table is a beautiful piece of furniture. The L-shaped modern design comes with a side cabinet fixed the main desk using shiny metal rods. The central desk comes fully equipped with three side drawers and a wire manager to keep all your wire worries at bay.  | 1    |
| 4        | EXECUTIVE CHAIR | High Back Mesh Revolving Chair Size: (W) 700mm X (D) 500mm X (H) 1255mm Comfort office seating now made possible with the Regale. The contemporary chair comprises of luxurious padded cushions with a central console that provides lower back support for proper posture and comfort. The central panel in the backrest is neatly stitched with a soft seat cushion finished in the same black leatherette. The Chair sits on a silver painted nylon vaulted base with nylon castors. The shiny armrests come adeptly padded for comfort. | 1    |
| 5        | EXECUTIVE CHAIR | High Back Revolving Chair Size:(W)510mm X (D)500mm X (H)1200mm HB Chair with Adjustable Headrest, Gas Height Adjustment, Centre Tilting With any Position Locking Mechanism, P.P Arms and Nylon Base  | 3    |
| 6        | EXECUTIVE CHAIR | High Back Mesh Revolving Chair Size: (W) 640mm X (D) 480mm X (H) 1240mm Chrome Base Synchrony Locking Mechanism Mesh is the pride of our office chair collection. Styled for the contemporary office space the Jordan boasts of a curved backrest with a central console for lower back support. This helps to improve posture and provides comfortable seating all day long. The chair is fixed to a sleek chrome vaulted base with its individual prongs powered by nylon castors.  | 10   |
| 7        | VISITORS CHAIR  | Fixed Type Visitor Chair Size: 595(W) x 510(D) x 875(H) MM The Diego chair is Sparks younger sibling. The modern design is perfect for cafeteria seating or lounge seating. The block paneled back and waterfall seat cushions make this chair a classy addition to the workspace. An all metal construction powder coated, gives it a solid look. The arms are padded for comfort.   | 12   |



Jharkhand State Livelihood Promotion Society  
 (Under the aegis of Rural Development Department, Govt. of Jharkhand)  
 District Mission Management unit  
 Raja Bangla, Behind Axis Bank, Main Road, Giridih-815301, Jharkhand  
 Phone No.06532-250781, Email- [giridih@jslps.in](mailto:giridih@jslps.in), Website – [www.jslps.org](http://www.jslps.org)



**Annexure – II**

**On the letter head of the Firm**

| Price Format for Furniture |                   |      |            |            |                  |                   |       |
|----------------------------|-------------------|------|------------|------------|------------------|-------------------|-------|
| Sl. No.                    | Name of the items | Unit | Total Req. | Make/Brand | Unit Price (Rs.) | Total Price (Rs.) | Taxes |
| 1                          | TABLE             | Nos. | 1          |            |                  |                   |       |
| 2                          | EXECUTIVE CHAIR   | Nos  | 1          |            |                  |                   |       |
| 3                          | TABLE             | Nos. | 1          |            |                  |                   |       |
| 4                          | EXECUTIVE CHAIR   | Nos. | 1          |            |                  |                   |       |
| 5                          | EXECUTIVE CHAIR   | Nos. | 3          |            |                  |                   |       |
| 6                          | EXECUTIVE CHAIR   | Nos. | 10         |            |                  |                   |       |
| 7                          | VISITORS CHAIR    | Nos. | 12         |            |                  |                   |       |
| 8                          | Total Amount (Rs) |      |            |            |                  |                   |       |

**In words: \_\_\_\_\_ (Excluding sales & other taxes)**

- In case of discrepancy between Unit Price & Total Price Unit Price shall prevail.
- We agree to supply the above goods in accordance with technical specifications for a total contract price of Rs..... (amount in figures) ( s. .... amount in words) excluding taxes within the period specified in the tender and the price will be remain unchanged during the contract period.
- We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Date:

Signature of the Bidder

Place:

Name & Business Address:

(Seal of the firm)