

Jharkhand State Livelihood Promotion Society

JD for Consultant - Block Project Manager and Consultant- Technical Supervisor for Pilot Project on Micro Irrigation

Consultant Block Project Manager

A. Key Roles and Responsibilities

Overall lead responsibility for successful execution of the entire scheme in the block lies with the Block Manager.

The Block Manager would be critical nodal point of daily communication between the State Irrigation Execution Cell (SIEC) and all field implementation stakeholders.

Following are some of the indicative tasks of the Block Manager:

I. Rendering Support to Village Organisations (VOs) and Water User Associations (WUA):

- 1) Responsible for creating initial awareness meetings amongst Village Organizations about the new initiative and triggering process of LI site identification and associated WUG selection by VOs,
- 2) Receive applications from Village Organizations / Gram Panchayats for lift irrigation schemes and provide prompt response by initiating DPR preparation process
- 3) Supporting VOs to carry out social audit concurrently during implementation phase as well as during project closure,

II. Regarding Identification, Induction & Monitoring Work of Community Field Supervisors:

- 4) Supporting VOs with broad guidelines regarding selection of Community Field Supervisors,
- 5) Organizing induction process of the Community Field Supervisors. To also be present as a training resource for various capability building sessions for Community Field Supervisors,
- 6) Supporting the Community Field Supervisors to lead the process of capacity building and supporting WUGs for understanding their role as a collective, managing the funds they receive, carrying out civil works and also post implementation community-led usage/O&M
- 7) Providing comprehensive support to & monitor on a daily basis the work of the 10 Community Field Supervisors

III. Regarding Supporting the Technical Supervisor:

- 8) Providing comprehensive support to the block team as well as guide on technical terms to the Field Coordinators.
- 9) Monitor and supervise on a daily basis work of the 1 Technical Supervisors

IV. Regarding coordinating with the Vendors:

- 10) Coordinating with the vendors for equipment installation and start-up in places where the WUG has successfully completed the civil works

V. Other Key General Tasks:

- 11) Responsible for timely coordination between various stakeholders such as gram panchayat members, federation members, government officials and state irrigation execution cell
- 12) Monitoring of progress of initiative in block on a day to day basis and submit status update to the State Irrigation Execution Cell
- 13) To regularly visit the intervention site locations to monitor progress and provide guidance to the concerned stakeholders
- 14) To provide Government with regular feedback regarding good practices and learning's from this scheme as a key input for scaling-up scheme in other parts of the State.
- 15) Any other tasks that may be needed to make the project successful

B. Reporting

The Block Manager should report to the Lead, State Irrigation Execution Cell for all official purposes.

Consultant Technical Supervisor (Block Level)

A. Key Roles and Responsibilities

Responsible for providing comprehensive technical support to the Water User Groups in the block

1. Vet Technical Feasibility of schemes proposed by the Water Users' Groups/VOs
2. Assist Community Field Supervisors in the preparation of Detail Project report (DPR).
3. To review the prepared DPR before forwarding it to State for further steps
4. Provide technical support for implementation to WUA for small civil-structures such as wells, pump house etc.
5. Supporting technical capacity building of Community Field Supervisors and assisting them on a regular basis in technical aspects of their work
6. Supervise execution by approved vendors deployed by State Execution Cell
7. To regularly visit the intervention site locations to monitor progress and provide technical guidance to the concerned stakeholders
8. Post implementation to provide training to WUGs on technical aspects of O&M
9. Any other tasks that may be needed to make the project successful

B. Reporting

The Technical Supervisor, should report to the Block Manager for all official purposes.